

## ID Requirements

A CITB candidate must provide one form of Primary ID containing a photograph and signature.

If they do not have the required form of Primary ID they may present two forms of Secondary ID. This must be one ID from List A and one ID from List B (two from List A or two from List B is not acceptable)

Candidates who are not able to provide the correct ID on arrival at the test centre will be turned away and will lose their test fee.

PRIMARY ID	
<i>Present one of the following:</i>	
Passport	A valid passport of any nationality with a photograph of the candidate and their signature – must be no more than 6 months out of date.
Photo Card Driving Licence	A valid UK only driving licence with a photograph of the candidate and the candidate's signature – must be no more than 6 months out of date.
SECONDARY ID <u>one</u> from List A and <u>one</u> from List B required	
<i>Both should be current and valid forms of ID.</i>	
List A	
<i>Present <u>one</u> of the following:</i>	
Non UK Driving Licence	Showing a photograph and printed full name – must be no more than 6 months out of date.
Passport without signature	If the passport issued is from any nation which does not require it to include a signature, candidates are required to provide an additional form from <b>List B</b> .
Work ID Card	Showing a photograph and printed full name – must be no more than 6 months out of date and refer to the candidate's present permanent employer.
EU Country ID Card	Showing a photograph and printed full name – must be no more than 6 months out of date.
CITB Scheme Card	Showing a photograph and printed initial and surname – must be no more than 6 months out of date. Acceptable CITB scheme cards include CSCS, CPCS, CISRS and CCDO.
Student ID Card	Showing a photograph and candidate initial and surname, as well as the year of study (e.g. 2012/2013) or expiration date and name of the institution of study – must be no more than 6 months out of date.

Citizen Card	Showing a photograph and printed full name – must display the pass hologram be no more than 6 months out of date.
Trade Union Card	A current card with a photograph of the candidate and the candidate's signature –must be no more than 6 months out of date.
British Armed Forces Card	Showing a photograph and for an employee of Armed Forces only (not a dependent or spouse) – must be no more than 6 months out of date.
Proof of Age Card	Cards issued nationally in the UK by VALIDATE UK, bearing the PASS hologram bearing a photograph of the candidate and the candidate's signature.
Young Scots Card	Bearing a photograph, printed full name and DOB – must be no more than 6 months out of date.
<b>List B</b>	
<i>Present <b>one</b> of the following:</i>	
Credit Card	Showing the candidate's name (initial and surname is acceptable) and Signature and bank logo.
Debit Card	Showing the candidate's name (initial and surname is acceptable) and signature and bank logo.
Paper Driving Licence	Showing the candidate's full name and signature.
UK Travel Document	Showing a photograph, full name and signature – must be no more than 6 months out of date.
Inland Revenue Card	Showing a photograph, printed initial and surname and signature of the candidate – must be no more than 6 months out of date.
National Insurance Card/HMRC letter	Showing the candidate's full name - An official addressed HMRC or Job centre Plus letter with NI number can be accepted in lieu of the NI card.
B79 Notification of Discharge Letter	Showing the candidate's full name. To include the signature of the prison official.
Bank Statement	Within the last 6 months and including printed initial and surname and home address. <b>This must match the address given at the time of booking.</b>
Building Society Passbook	Showing the candidate's full name/initial and surname and address. <b>This must match the address given at the time of booking.</b>
Cheque Guarantee Card	Showing the candidate's full name/initial and surname and signature.

OTHER ID	
Waiver Form	With a countersigned photograph of the candidate and the candidate's signature – follow the guidelines on the waiver form about <b>additional ID</b> requirements and instructions.
Under 16 Confirmation of Identification Form	With a countersigned photograph of the candidate from the school or college that they attend. Only to be used alongside the parental consent form, if the candidate is under the age of 16 and does not have the required photographic identification.

Should you have any queries or concerns regarding ID requirements, please contact the call centre on **0344 994 4488**, to ensure that you take the correct form(s) of identification with you on the date of testing.